

# THE SCHOOL DISTRICT OF PHILADELPHIA

## SCHOOL-PARENT COMPACT

Strawberry Mansion High School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act (ESEA) agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

This school-parent compact is in effect during school year 2017-2018.

### REQUIRED SCHOOL-PARENT COMPACT PROVISIONS

(Provisions bolded in this section are required to be in the Title I, Part A School-Parent Compact)

#### School Responsibilities

Strawberry Mansion High School will:

1. Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards as follows:

*All students will be rostered according to their individual needs. Teachers will participate in ongoing professional development focused on the alignment of the common core standards with classroom instruction. Preparation, planning and lesson execution will be monitored and reviewed by administration and instructional leaders.*

2. Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement. Specifically, those conferences will be held:

*Conferences will be held on all half days for report card distribution throughout the year. In addition, a Back to School Night and one night conference will be held.*

3. Provide parents with frequent reports on their children's progress. Specifically, the school will provide reports as follows:

*Parents will be provided with interim reports on a quarterly basis. In addition, all teachers maintain their grades in gradebook and families can access grades at all times through FamilyNet.*

4. Provide parents reasonable access to staff. Specifically, staff will be available for consultation with parents as follows:

*Parents can always call the main office at 215-400-7500 to get a message to any staff member. **However, if you need to meet with the principal or any staff member, an appointment needs to be made in advance.***

5. Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities, as follows:

*Parents are welcome in our school at all times; they are a part of the school community. Volunteer opportunities are available and volunteering is encouraged. Parents should contact the main office to make arrangements.*

### Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

- Be involved in your child's education. ASK QUESTIONS!
- Provide your child with all materials and uniforms needed for school
- Contact your child's teacher regularly
- Ask your child about their day
- Reinforce your child's dreams by encouraging them to work hard and cooperate with staff and teachers
- Provide a place for your student to study
- Check in with your student nightly about their homework
- Provide appropriate materials for them to learn
- If you know they are struggling, contact their teachers
- Attend all request teacher parent conferences and meetings

Parents are instrumental in the RTI process in Level II. If your child is referred to Level II interventions, we will need your participation to ensure that they receive the additional services offered by our school. You will be asked to come to meetings and a plan of action will be created.

- *Monitoring attendance.*
- *Making sure that homework is completed.*
- *Monitoring amount of television my child watches.*
- *Volunteering in my child's classroom.*
- *Participating, as appropriate, in decisions relating to my child's education and monitoring necessary credit accumulations*
- *Promoting positive use of my child's extracurricular time.*
- *Staying informed about my child's education and communicating with the school by promptly reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.*
- *Serving, to the extent possible, on policy advisory groups, such as being the Title I, Part A parent representative on the school's School Improvement Team, the Title I Policy Advisory Committee, the District wide Policy Advisory Council, the State's Committee of Practitioners, the School Support Team or other school advisory or policy groups.]*



### *Student Responsibilities*

We, as students, will share the responsibility to improve our academic achievement and achieve the State's high standards. Specifically, we will:

- *Keep abreast of our credit accumulation*
- *Come to school daily and on time*
- *Participate in class, do my homework every day and ask for help when I need it.*
- *Read at least 30 minutes every day outside of school time.*
- *Give to my parents or the adult who is responsible for my welfare all notices and information received by me from my school every day.*

Strawberry Mansion High School will:

1. Involve parents in the planning, review, and improvement of the school's parental involvement policy, in an organized, ongoing, and timely way.
2. Involve parents in the joint development of any schoolwide program plan, in an organized, ongoing, and timely way.
3. Hold an annual meeting to inform parents of the school's participation in Title I, Part A programs, and to explain the Title I, Part A requirements, and the right of parents to be involved in Title I, Part A programs. The school will convene the meeting at a convenient time to parents, and will offer a flexible number of additional parental involvement meetings, such as in the morning or evening, so that as many parents as possible are able to attend. The school will invite to this meeting all parents of children participating in Title I, Part A programs (participating students), and will encourage them to attend.
4. Provide information to parents of participating students in an understandable and uniform format, including alternative formats upon the request of parents with disabilities, and, to the extent practicable, in a language that parents can understand.
5. Provide to parents of participating children information in a timely manner about Title I, Part A programs that includes a description and explanation of the school's curriculum, the forms of academic assessment used to measure children's progress, and the proficiency levels students are expected to meet.
6. On the request of parents, provide opportunities for regular meetings for parents to formulate suggestions, and to participate, as appropriate, in decisions about the education of their children. The school will respond to any such suggestions as soon as practicably possible.
7. Provide to each parent an individual student report about the performance of their child on the State assessment in at least math, language arts and reading.

8. Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002).

To help build and develop a partnership with parents to help their children achieve the State's high academic standards, Strawberry Mansion High School will:

1. Recommend to the Regional No Child Left Behind District Liaison, the names of parents of participating children of Title I, Part A programs who are interested in serving on the State's Committee of Practitioners and School Support Teams.
2. Notify parents of the school's participation in Early Reading First, Reading First and Even Start Family Literacy Programs operating within the school, the district and the contact information.
3. Work with the School District of Philadelphia in addressing problems, if any, in implementing parental involvement activities in section 1118 of Title I, Part A.
4. Work with the School District of Philadelphia to ensure that a copy of the State Education Agency's written complaint procedures for resolving any issue of violation(s) of a Federal statute or regulation of Title I, Part A programs is provided to parents of students and to appropriate private school officials or representatives.

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School  
Student

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Parent(s)

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Date

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Date

(PLEASE NOTE THAT SIGNATURES ARE NOT REQUIRED)

# **Principal's Welcome**

Dear Parents/Guardians, Community Members and Students,

My name is Dr. Tony Oyola and I am the proud principal of Strawberry Mansion High School @ the Dr. Ruth Wright Hayre Educational Complex. I want to take this opportunity to welcome you back to a new school year. This year will be filled with exciting activities for our students both during and after school. Please review the handbook carefully as it contains all of the important information that will make 2017-2018 a successful school year.

Sincerely,

Dr. Tony Oyola  
Principal  
Strawberry Mansion High School

**Assistant Principal**

*Ramon Contreras*



**Assistant Principal**

*Brian McCracken*



## **Leadership Team**

Dr. Tony Oyola  
*Principal*

Ramon Contreras  
*Assistant Principal*

Brian McCracken  
*Assistant Principal*

Vanessa Green-King  
*Climate Liaison*

Leslie Archer  
*SEL*

Melissa Schafer  
*Roster Chair/Counselor 10th-12th grades*

Ameera Sullivan  
Counselor 9th grade Academy

Alva Edwards  
LEA Coach

Judith Cockling  
Nurse

## **School Advisory Council (SAC)**

Tanya Parker  
Sherri Brown  
Dr. Tony Oyola



## **COUNSELORS**

Melissa Schafer  
*10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> Grade Counselor*

Ameera Sullivan  
*9<sup>th</sup>, Grade Counselor*

## **Vision Statement**

Our teachers, staff, and administration, in close collaboration with our community members, ensure that we identify, foster and develop the inner gift that every student was born with; to institute a purpose and meaning to their existence in order for them to become active life long learners and create healthy communities in a global society. We strive to develop exemplary communication skills; acquired through excellence in teaching in conjunction with a commitment to learning. We will work in partnership with family and local communities, within our safe and caring environment.

## **Mission Statement**

Our mission is for all students to be productive members of our society through academic and social learning opportunities.

# **Strawberry Mansion High School Core Values**

**Perseverance-** Work hard to pursue your goals no matter what obstacles come into your path.

**Excellence-**Be your best. Do your best.

**Tradition-** Be proud of your rich history

**Focus-** Set a goal, work hard, concentrate intensely on those things that will help you reach your goals.

**Integrity-**Deal honestly and fairly with all individuals.

## **What are Core Values?**

The core values of Strawberry Mansion High School Promise Academy are those values we hold which form the foundation on which we perform work and conduct ourselves. Core values are not descriptions of the work we do or the strategies we employ to accomplish our mission. The values underlie our work, how we interact with each other, and which strategies we employ to fulfill our mission and vision. The core values are the basic elements of how we go about our work. They are the practices we use (or should be using) every day in everything we do. Core Values drive all of our actions at Strawberry Mansion High School Promise Academy.

**We live by the motto, “A Family of Learning”**

# ***“The Promise Academy Approach to Meeting the Needs of ALL Students”***

## **Response to Instruction and Intervention**

The Response to Instruction and Intervention system is a comprehensive, multi-leveled, standards-aligned strategy that provides instruction and interventions to match the needs of all students. The goal of the approach is to proactively improve student achievement for all learners.

The Response to Instruction and Intervention system is infused in the foundation of Strawberry Mansion High School Promise Academy. It is at the root of the structure of our school. There are three levels to the Response to Instruction and Intervention system.

**Level I-** At Level I, all students are serviced. Supports provided at Level I are supports that all students are provided no matter their individual needs. Supports at Level I are those that all families and student are entitled to and teachers are expected to provide. In the handbook, supports that are provided at Level I are outlined. These include, but are not limited to, academic achievement, behavior and discipline and attendance, lateness and truancy.

**Level II-** At Level II, supports are tailored to students' specific needs and or supports are provided based on student actions and results after Level I supports are provided. At Level II, student supports are individualized and based on student need. Teachers are expected and mandated to provide support at Level II. In the handbook, supports that are provided at Level II are outlined. Parent and family support is needed for Level II supports to be successful. If your student is receiving Level II support, your involvement is imperative.

**Level III-** At Level III, supports are provided to students who need more extensive support than what is provided in Level I and Level II. Supports at this Level may include alternative education programming, special education services and intense intervention. Administrators, Teachers and Staff are expected and mandated to provide support at Level III.

At Strawberry Mansion High School Promise Academy, we strive to meet all student needs. By utilizing the Response to Instruction and Intervention system we are better able to address all student needs. We have a Response to Instruction and Intervention team that meets regularly to review progress of students and ensure that students are being serviced with the correct Level of Support. At any time if you believe your student needs more extensive support or is not receiving the supports that are outlined in any of the specific levels, please contact the Customer Service Center.



# Table of Contents

Response to Instruction and Intervention is the foundation for the Strawberry Mansion High School Promise Academy approach to student learning. The handbook is organized in accordance with the RTII system.

- The handbook starts with outlining **Level I** supports. These supports are provided to all students. The section is separated into academic achievement, behavior and discipline and attendance, lateness and truancy.
- Next, **Level II** supports are reviewed in the handbook. At this level it is imperative that parents and families take a more active role in supporting students.
- **Level III** supports are outlined in section 3. These supports are the highest level of support provided at the school level. Parents, administrators, teachers, communities and students are all involved in Level III.

Section	RTII Level / Section Title	Topics	Page
1	Level 1	<ul style="list-style-type: none"><li>• Academic Achievement</li><li>• Behavior and Discipline</li><li>• Attendance, Lateness and Truancy</li></ul>	13
2	Level 2	<ul style="list-style-type: none"><li>• Academic Achievement</li><li>• Behavior and Discipline</li><li>• Attendance, Lateness and Truancy</li></ul>	24
3	Level 3	<ul style="list-style-type: none"><li>• Academic Achievement</li><li>• Behavior and Discipline</li><li>• Attendance, Lateness and Truancy</li></ul>	29
4	Addendum-Additional Information		30

# **Level I-Academic Achievement**

## **Instructional Program**

At Strawberry Mansion High School Promise Academy we utilize the School District of Philadelphia's Core Curriculum infused with the National Common Core standards. The curriculum encourages learning that develops children's competence, confidence, and enthusiasm for independent, reflective, life-long learning. Teaching strategies focus on student-centered learning and are based on the best educational research.

The Common Core State Standards provide a consistent, clear understanding of what students are expected to learn, so teachers and parents know what they need to do to help them. The standards are designed to be robust and relevant to the real world, reflecting the knowledge and skills that our young people need for success in college and careers. With our students fully prepared for the future, our communities will be best positioned to compete successfully in the global economy.

## **Instructional Expectations for Teachers**

This includes but is not limited to:

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- ▶ Planning and preparing daily lessons to maximize student learning
- ▶ Setting rigorous and relevant instructional objectives written in student friendly language, which permit various forms of assessment
- ▶ Deliver lesson using relevant instructional strategies to promote student learning
- ▶ Ensuring that all students are improving their academic abilities
- ▶ Working with students in bringing positive changes in problems areas
- ▶ Assisting students in areas of need
- ▶ Providing opportunities for students to experience success
- ▶ Maintaining a caring, positive atmosphere which promotes a pleasant, safe environment for student
- ▶ Demonstrating extensive knowledge of the content and the required fundamental skills to ensure student understanding
- ▶ Seeking knowledge of student learning levels, background and interests
- ▶ Using extensive resources to expand student knowledge of the Content
- ▶ Coordinating content and resources with the needs of the students to engage students in high-level learning

- ▶ Designing assessments, which are aligned to instructional outcomes, which demonstrate evidence of student contribution to their development
- ▶ Engage in reflective practice and take ownership over own professional development
- ▶ Work with RTII team to ensure that all students' progress has been reviewed and that students have received proper supports.
- ▶ Ensuring all students will learn

## **Textbooks and Materials**

In order to assure that all students are receiving the same high-quality instruction, the District has suggested textbooks and materials be used in all schools for Reading/English, Mathematics, Science and Social Studies. If students must move to a new school during the course of a school year, parents can feel certain that learning will not be interrupted, since all schools will be using the same books and the same curriculum for the major subjects.

The School Reform Commission charges each students with the responsibility for the proper care of school property and the school textbooks, supplies and equipment entrusted to his/her use.

Students are responsible for the care, maintenance and timely return of all textbooks. Schools shall require students and/or parents to sign a compact acknowledging their responsibility for the care and prompt return of textbooks lent to them by the school.

Students and/or their parents will be required to replace any lost or damaged textbooks or materials.

**\*\*Note-**Electronic versions of textbooks are available online on your Student Net and Family Net accounts.

## **Roster**

The roster followed is an A/B roster, meaning students take certain courses on "A" day and certain courses on "B" day. A and B days alternate back and forth. There are no set A days or B days. For example, if Friday is an A day, Monday is a B day. If there is a holiday on Monday, Tuesday would be a B day. If there is a snow day or school is canceled for any reason, whatever day is supposed to be next will be resumed on the first day back to school. Students, teachers and staff are responsible for keeping track of which day is which. The roster at Strawberry Mansion supports student engagement, extended learning opportunities and additional extracurricular experiences for students attending Strawberry Mansion High School Promise Academy in the middle of the day adjacent to the lunch hour.

## **Credits**

Students at Strawberry Mansion High School Promise Academy are able to earn 7 credits per academic year.

## **High School Promotion and Graduation Standards**

A. Promotion from grade to grade should be based on credits earned.

1. Promotion to 10th grade – 5 credits
2. Promotion to 11th grade – 11 credits
3. Promotion to 12th grade – 17.5 credit or sufficient number of credits to reach 23.5 by the end of 12th grade
4. A passing grade at the high school level is described as a D or higher (65 or higher)

B. General Graduation Guidelines

1. A Grade 12 student shall graduate if he/she has earned a total of 23.5 credits, which include
  - o 4 credits in English
  - o 3 in Mathematics
  - o 3 in Science
  - o 4 in Social Studies including one must be in African American History
  - o 2 in World Language
  - o 2 in Arts and Humanities
  - o 1 in Physical Education
  - o 0.5 in Health
  - o 4 in electives
  - o One elective must be in one of the following
    - Mathematics
    - Science
    - International Baccalaureate or Advanced Placement courses
      - o Complete a Multidisciplinary Project or a Service Learning Project successfully.
2. Special admission schools and other criteria-based schools or programs may predetermine the electives to require additional subject area credits in math, science or others.
3. A student in grade 12 who does not meet the graduation criteria, and who is within 2 credits of the required number for graduation, shall be assigned to a Summer Program and shall be retained if he/she does not attend or if he/she does not complete the Summer Program satisfactorily.



4. A student in grade 12 who is missing 3 or more credits shall be retained for the remainder of the credits. Parents do have the option of enrolling students in an alternative summer program to earn credit however the program must be approved by the principal prior to participation. These programs generally have fees associated with them.

### **June Decision**

1. A student accumulating sufficient credits shall be promoted to the next grade, or shall graduate.
2. A student who has not accumulated sufficient credits will be retained. Parents do have the option of enrolling students in an alternative summer program to earn credit however the program must be approved by the principal prior to participation.

### **August Decision**

1. A student passing Summer Program courses shall have the appropriate credits added to his/her archive and shall be promoted to the next grade, or shall graduate, if the new credit total meets the required total.
2. A student shall be retained in his/her grade if:
  - a. He/she did not attend an accredited Summer Program.
  - b. He/she did attend an accredited Summer Program but did not pass the courses taken in the Summer Program.
  - c. He/she did not pass courses in an accredited Summer Program.

E. Regional Superintendents, in consultation with principals, shall make the final decision on awarding credit for classes taken if there is any dispute.

### **V. Guidelines for English Language Learners**

A. English Language Learners who are at the Pre-Emergent, Emergent or Basic level of English proficiency shall not be retained unless the parents and the school agree that retention would be in the best interest of the child.

B. English Language Learners are expected to make ongoing progress in ESOL and content areas. Consideration shall be given to prior educational and life experiences and age of child upon entering our school system. An ELL student, who seems to be stalled at any ESOL level, beyond what would normally be expected given individual circumstances, shall be referred to the Comprehensive Student Assistance Process (CSAP) in a timely way.

C. High school students with 6 years of documented instruction in their native language shall be awarded 2 World Language credits

D. In addition to all other requirements for graduation, grade 12 English Language Learners must score at the Intermediate level or above on a language proficiency assessment administered in early spring of grade 11 or 12

E. All English Language Learners are strongly encouraged to participate in Summer Programs.

### **Guidelines for Students with Disabilities**

A. Children with disabilities can be promoted or can graduate if they satisfactorily complete a special education program developed by an Individualized Education Program team.

B. All students with disabilities are strongly encouraged to participate in Summer Programs.

## **Senior Project**

Completing a senior project is required by the state of Pennsylvania. Seniors must pay close attention to all deadlines and comply accordingly. **Failure to complete the senior project will lead to not graduating from high school and having to attend summer school.** Please note, any student who does not fulfill all graduation requirements will not participate in graduation ceremonies and/or all graduation activities, including Prom. No money will be collected for prom until the senior project is complete.

## **Make-Up Work**

Make-up work will only be given by teachers when a doctor's note is provided or when approved by administration. Students must be in class every day on time in order to earn credit in their classes. If a teacher gives students make-up work without administration approval they will be liable for aiding and abetting truancy, which is punishable by law.

## **Gradebook**

Teachers will utilize the online Gradebook system. **Parents will have the ability and are encouraged to check student grades and assignments online by going to [www.philasd.org](http://www.philasd.org), selecting login and parents..** The Gradebook is regularly monitored by administration. All teachers are required to maintain accurate and consistent progress monitoring. They will do so through the use of Gradebook functions and traditional anecdotal records. Progress monitoring is a key determinate of students receiving Level II supports. We know parents are vitally interested in their children's accomplishments in school and for this reason the school will report to parents a minimum of: 1.) a mid-term report for only those students who are doing unsatisfactory failing or work; 2) At the end of the reporting period (report

cards); 3) Parents are welcome and encouraged to contact the school concerning the progress of the child at any time.

# Level I-Behavior and Discipline System

## School Wide Behavior System

In order to create a safe learning environment all students must adhere to The Strawberry Mansion High School Promise Academy

### NON-NEGOTIABLE RULES.

Teachers, administrators and staff will strictly enforce the following rules:

1.	No weapons. (box cutters, scissors, hair pins, etc.)
2.	No profanity allowed. Physical and verbal violence or profanity towards another (including all forms of bullying) will not be tolerated in school, on the way to school, or on the way home from school.
3.	Use stairwell D only. No loitering, walking the halls or use of forbidden stairwells. Opening of exterior doors is prohibited. Pulling of fire alarms is prohibited.
4.	No unauthorized use of cell phones in classrooms or hallways. Electronics should not be seen nor heard.
5.	No cigarettes, lighters, drug use or drug paraphernalia.

6.	<p><b>School Appropriate attire</b> must be worn at all times. This includes:</p> <ul style="list-style-type: none"> <li>-Promise Academy collared shirt, t-shirt with college name and/or logo or Mansion clothing supplied by school (for example Football t-shirts)</li> <li>-Black Pants or Skirt knee length or longer</li> <li>-Belts; no saggy pants</li> <li>-Shoes or sneakers; no slides or flip flops</li> </ul> <p>Student are permitted to wear SMHS (Drake) Sweatshirt, SMHS sweaters or PLAIN BUTTON DOWN SWEATERS in Black, Red, Gray and White without a hood!</p> <p><b><u>-No hoodies, pullover sweaters, coats, no jackets-Promise Academy Shirt with logo must be seen at all times unless you have your college shirt</u></b></p> <ul style="list-style-type: none"> <li>-No scarves*, satin caps, shower caps, rags or hats of any kind</li> </ul> <p>*Exception (Scarves) - Any <b>student</b> who belongs to a religion and is practicing the orthodox (rigid) principles (laws) <u>must bring a note</u> on official stationery from the minister (official leader) stating that you are an active/practicing member of that denomination. Nothing is to be worn with a <b>hood</b>. Consequences for not adhering to these rules will be given by the Principal</p>
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## **Dress Code**

### **Promise Academy Dress Code**

Students must always follow the Strawberry Mansion High School Promise Academy Dress Code. This means that school appropriate attire must be worn at all times. School appropriate attire means that all clothing items fit properly. Pants and shirts must be the correct size. Skin or underwear should not be showing between the end of your shirt and beginning of your pants or skirt. Outfits should not be revealing. Just like in the work and college world there are certain clothes you would wear to work or class and others that you would not. Apply this principle to school.

## **No Hoodies, Coats or Jackets Are To Be Worn In The Building**

# Discipline System for Violation of Non-Negotiable Rules

Accommodation Room  
Loss of Privileges  
Before/After School Detention  
Youth Court  
Parent Conferences EH42  
Out of School Suspensions

## Level I-Attendance, Lateness and Truancy

### School Attendance Policy and Schedule Attendance

Attendance is mandatory. Students cannot learn if they are not present. No absences will be excused without a note. Students with excessive absences will be referred to truancy court. Students may also receive an “F-Attendance” grade for courses regardless of the student’s numerical academic grade. Recommendations for home visits will be made to the Response to Instruction and Intervention team.

### School Schedule

- Breakfast is served each day from 7:30-7:55am in the cafeteria only.
- **School and first period begin promptly at 8:00am.**  
Students must enter the building on Susquehanna Avenue. Students are expected to report to school early enough to pass through security/scanning process.
- The school day ends at 3:04 pm. All 9<sup>th</sup>-12<sup>th</sup> grade students must follow the early dismissal policy if they need to leave school early for any reason.

**2017-2018**  
**Strawberry Mansion High School Promise Academy**  
**Daily Bell Schedule**

Period	Time	Length
1	8:00-8:50	50
2	8:53-9:43	50
3	9:46-10:06	20
4	10:09-10:59	50
5	11:02-11:52	50
6	11:55-12:25	30
7	12:28-1:18	50
8	1:21-2:11	50
9	2:14-3:04	50

**Lateness Policy**

School starts at 8:00am. If you do not arrive on time and continuously miss or are late to first period class you will receive an F. Students must have a late pass to enter class. Every student that comes in after 8:15 am will receive a detention that must be served that day, or the next day. Failure to serve detention will result in a parent conference or suspension. Teachers will save these passes for their records. If students do not have a pass, they were not late for arrival to school but were late to class and should receive a consequence for being late to class from the teacher.



**Lateness to Class/Cutting Class**

Students have 3 minutes to get from one class to the next. Students who are late to class will lose valuable points (classroom participation) towards their final grade. Cutting class is detrimental to a student's academic performance

and often contributes to behavior which is disruptive to the entire educational program. Students are cutting class if they are marked present in school but do not attend class. Students who cut class will receive a zero for that class and will not be permitted to make up missed work. Missing class due to late arrival is considered as a "late-cut". Chronic cutting leads to subject failure. Students who are constantly late to class will face severe disciplinary action. Teachers are responsible for handling late class consequences, but as always administration are ready and able to assist teachers with lateness policies.

## **Cutting in a Substitutes Class**

When a teacher is absent, a substitute will be assigned to the class. Spot checks will be done when a substitute is present to ensure all students are in their appropriate classes. If a student is present in a class they are not assigned to, a consequence will be given.

## **Early Dismissals**

Under no circumstances may a pupil be released to an adult who is not properly identified. The adult must be on the emergency contact list. Valid identification, with a photograph and signature of the individual receiving the student, must be presented at the time of dismissal. If the receiving individual does not have proper I.D., the student may not be dismissed.

# **Level II-Academic Achievement**

## **Instructional Expectations for Teachers**

This includes but is not limited to:

- - ▶ Ensuring all students will learn.
  - ▶ Identify and respond to deficiencies in student abilities and plan accordingly to address needs.
  - ▶ Complete progress monitoring to track all student improvement and growth.
  - ▶ Communicate regularly with parents to inform them of student progress.
  - ▶ Utilize differentiated instruction to assure that all students are learning.
  - ▶ Identify instructional strategies that have proven to work for the students when deficiencies have been identified.
  - ▶ Work with RTII team to ensure that all students' progress has been reviewed and that students have received proper supports.
- Use data to remediate students.



## **Level II Discipline**

### **See Non Negotiable School Wide Behavior System**

#### **(page 20)**

In Level II of the RTII system, students who cannot follow the non-negotiable rules of Strawberry Mansion High School Promise Academy and have repeated violations will be referred for intervention. Interventions will require parental involvement. Examples of interventions include, but are not limited to, daily report to parents, suspensions, detentions and regular counselor visits.

### **Accommodation Room**

Students may be sent to the accommodation room by a teacher for causing a disruption in class or violating school rules. Students will remain in the accommodation room for fifteen minutes. Students are to use the fifteen minutes to refocus and to prepare themselves to reenter a learning environment. If a student returns to class and continues to be disruptive or violate classroom rules, they may receive another consequence. If a student is sent to the accommodation room multiple times during the school day, an additional consequence may be given.

### **After School Detention**

When given a detention for any reason it must be served within the week it is given. If the student fails to serve their detention, loss of privileges, parent conference, or suspension will be given. Detentions are one hour in length.

### **Out of School Suspension/Reinstatement Policy**

In the event that a student is suspended from school, reinstatement is the process by which a student can officially return to the school building. In order for this occur a meeting must take place in person between the Principal Designee, student and the student's parent or guardian only.

**Reinstatement will take place**  
**FOR**  
**All Grades**  
**From 7:30am-8:30am**

***Unfortunately, this is the only time that reinstatement will be allowed, so please plan accordingly.***

Students who are suspended for any reason must be reinstated to school by a parent or guardian who is listed in our records as such. Adults over the age of 21 with ID listed by the parent as the student's emergency contact in the School's Computer Network can also reinstate the student. No other person will be accepted. No telephone reinstatement will be accepted. If a student is not reinstated by their parent or guardian, they will not be allowed back to school.

Picture identification is needed when reinstating a student.

If a student returns to school without being reinstated, the student will be considered trespassing and security will be notified and additional days will be added to the suspension. **No exceptions to this policy.**

## **Youth Court**

The Strawberry Mansion Youth Court program provides a disciplinary alternative to out-of-school suspension. Students will be selected to participate in the program by the principal and the program coordinator based on the severity of their infraction and the student's disciplinary history. The Youth Court is run by students and is modeled on the courts of the American judicial system. Students fulfill the roles of judge, bailiff, youth advocate, and jurors.

During a Youth Court hearing, the disciplinary referral is presented along with a statement by the accused student. The student is then required to answer questions related to the incident as asked by the jury. After the jury has gathered all of the information they need they decide on a fair disposition (community service, an essay, a written apology, etc.) that is aimed at providing a solution to the problem(s) caused by the referred incident.

If a student completes the assigned disposition within the required timeframe, the incident will be filed away and no further disciplinary action will occur. If the student fails to complete the requirements of the disposition, the referral will be sent back to the administration where it will automatically be converted to an out-of-school suspension.

## **School District of Philadelphia Discipline Code**

Strawberry Mansion High School Promise Academy is a "sanctuary" for all of our students. We envision a safe and healthy environment that supports the learning of our students, the development of our faculty and staff, and the

incorporation of our students' family into our school community. We aim to make our school a model of how a school should be.

In order to create a strong and cooperative school community, we have defined clear behavioral expectations. We stress positive recognition of appropriate behavior, and disciplinary consequences for uncooperative behavior.

The SRC has the authority to make reasonable and necessary rules governing the conduct of students in school. As provided by section 1317 of the School Code of the Commonwealth of Pennsylvania: Authority of Teachers, Assistant Principals and Principals over pupils:

"Every teacher, assistant principal and principal in the public schools shall have the right to exercise the same authority as to conduct and behavior over the pupils attending this school, during the time they are in attendance, including the time required in going to and from their homes, as the parents, guardians or persons in parental relation to such pupils may exercise over them."

(Amended July 25, 1963, P.I. 315).

### Level I Offenses

- Disruption of School
- Disruption and Offensive Language
- Damage, Destruction or Theft of School Property
- Damage, Destruction or Theft of Private Property
- Intentional or Reckless Endangerment or Threats
- Attempt to do Injury
- Possession of Drugs for Personal Consumption
- Possession of Alcohol for Personal Consumption
- Possession of Paging Device, Beeper, Telephone, etc.
- Possession of Drugs or Drug Paraphernalia
- Cigarette Smoking, other Tobacco Products
- Abuse of Computer or Internet Privileges

### Level II Offenses

- Repeated School Violations
- Harassment
- Indecent Exposure
- Assault of School Personnel
- Possession of Firearm
- Possession of explosive, incendiary or chemical device
- Possession of concussive or bludgeon instrument
- Assault on School Personnel with a weapon, or where serious injury may result
- Sale of Controlled Substances or Possession with Intent to Deliver
- Arson

- Rape
- Consensual Sex
- Robbery/Extortion
- Other Assaults with a weapon, or where serious injury may result
- Vandalism which disrupts School Operation
- Retaliation against Employee or Witness
- Bomb Threats or Threats to Kill or Maim with a Weapon
- Criminal Activity Using School Computers

## **LEVEL II-Attendance, Lateness and Truancy**

Attendance, lateness and truancy will be closely monitored by the school staff. Any student that has excessive absences will receive interventions. Examples of these interventions include but are not limited to:

- ▶ Phone calls to parents
- ▶ Parentlink messages
- ▶ Home visits
- ▶ Referral to truancy court

## **Level III-Academic Achievement, Behavior and Discipline, Attendance, Lateness and Truancy**

Monitoring of interventions offered to student will be closely examined. If the student's progress is not successful as indicated by data, further interventions will be needed. If all options at Level 1 and 2 have been exhausted over a period of time, alternative education may be considered. The RTII team will convene and with parent/guardian participation, a decision will be made and next steps outlined. Attendance letters are mailed monthly; it is the parent's responsibility to follow up with the counselor.

## **Addendum-Additional Information**

### **Students Identification Cards**

Safety is very much a concern of staff, students and parents. To provide an environment that is safe and conducive to learning, all students are required to have readily available their Strawberry Mansion High School Promise Academy ID card at all times to enter the school building and while in the building. When asked, students must show their ID. If a student does not have an ID, he/she

may risk being suspended or receive a detention for failure to comply with school rules.

- Every student is issued one (1) ID card free along with a clip or lanyard to affix to your clothing or wear.
- All students are required to have their ID with them during the entire school day.
- If students lose their ID card, the replacement cost is \$5

## **Cafeteria**

Students are encouraged to eat a healthy, well-balanced meal every day. Breakfast and lunch are free – however, a few à-la-carte items require payment. Each student has been assigned a seven digit Personal Identification Number (PIN); which is the same as your student ID number. You will be issued a confidential PIN card. **Please memorize this number.** Please do not share your number with anyone. At breakfast and lunch and for the purchase of à-la-carte items, each student will be required to enter his or her PIN into a keypad next to the cashier.

**No outside breakfast/lunch platters are permitted in the school past 8:00 am. Students will not gain entrance to school with these platters. NO EXCEPTIONS.**

**Students may not order outside food and have it delivered. If parents bring in food, they must bring it in at lunch time.**

## **Auditorium**

The auditorium is used for school related purposes only. No student should be in the auditorium without a teacher. Failure to follow the rule will lead to a consequence.

## **Cell Phones** **(Cameras and Electronic Devices)**

Cell phones must be **powered off** in classrooms, the lunchroom and in the hallway. Students must be prepared for college and career. In most circumstances in college courses and in professional settings, cell phones are powered off.

It is preferred that students keep all cell phones powered off in the lunchroom at all times. The majority of cell phone thefts occur during this time. Leaving

your cell phone out of sight will prevent theft. **Strawberry Mansion High School is not responsible for any lost, stolen or misplaced cell phones or electronic devices. We will make a police report and that is the extent of our investigation.**

**Follow this simple rule: Cell phones should not be seen nor heard.**

## **Bathrooms**

Bathrooms will be locked and will be opened at designated times. Bathrooms will not be opened during passing time and will remain locked for the first and last 15 minute of class time. All students must have a pass to use the bathroom. Climate personnel will unlock the bathroom for student use. Students will sign the bathroom log prior to using the bathroom.

## **Lockers**

Every student receives a locker. Students must make every effort to use their lockers before school and at lunch. If students use their lockers and are in the hallway past the 3 minute limit, they are subject to disciplinary action for being in the hall without a pass.

## **Hall Passes**

Students must receive a Hall Pass from their teacher in order to be in the hallways. **Please note: No student should receive a hall pass for the first and last fifteen minutes of class.** Any student caught without a hall pass will receive disciplinary action. Students must insist that teachers give them a pass any time they leave the classroom. When students are in the hallway after the sounding of the second bell they must receive a hall sweep pass to enter class and they will be given a detention.

## **Home and School Communications**

Most home and school communications will be made through Parent Link. Parent Link is our automated phone system. In order for you to get all messages sent via Parent Link we must have a correct, working telephone number for you.

Some communications will be sent in the mail. If the mail is returned for incorrect address you will be asked to come to school and provide proof of

address. Failure to do so could lead to an immediate transfer of your child to another school.

Students will also be given messages to bring home. Please check with your student for these notes. We are not responsible if your child does not give you information in a timely manner.

## **Dues**

Seniors are required to pay senior dues according to the payment plan distributed by the senior advisor in the beginning of the school year. If dues are not paid, students will not be able to participate in activities. Students are required to pay the full due amount by May 1<sup>st</sup> whether they are going to participate in all activities or not.

## **Fines**

Textbook, novels and other materials are issued in the beginning of the school year. All students are required to return their assigned textbook in the same condition it was received. If materials are lost or stolen, students are responsible for the replacement of the books.

## **Transpasses**

Transpasses are distributed on Monday and Friday to the approved list of students determined by the School District of Philadelphia. The main criterion is the students must live 1.5 miles or more from school. Please know this decision is not made and cannot be changed by the Strawberry Mansion High School staff. Once received the transpass is the student's responsibility. Lost transpasses cannot be replaced by the school. Please call (215) 400-4000 and ask for the transportation department if you have any questions.

## **Solicitation**

Students or staff are not permitted to solicit or sell anything inside the school building without the permission of the principal.

## **Emergency Closing of Schools**

### **Citywide School Closings for a Full Day**

Full Day- If the Superintendent is given reason in advance not to open schools; every attempt will be made to have information regarding the citywide closing of schools on the air by 5:00am. The broadcast number for all day school

closings of the School District of Philadelphia is 100, although most radio and television stations will refer to Philadelphia's public schools. If schools cannot open at their regular time, they will remain closed for the day. When public schools are closed citywide, no transportation will be provided for Philadelphia pupils attending nonpublic schools.

School Closings During the Day

If inclement weather or any other emergency leads to a decision to close a school prior to regular dismissal time, every effort will be made to broadcast the information on KYW radio and television by 11:00am. If the decision is made to close the schools during the afternoon, but before the regular dismissal time, every effort will be made to have the information broadcast by 1:00pm.

**Sexual Harassment**

Sexual Harassment will not be tolerated. Students will face disciplinary action and or consequences for breach of School District of Philadelphia sexual harassment

**ACT 26 - NO WEAPONS ALLOWED**

The Pennsylvania General Assembly has enacted legislation (ACT 26), which requires all public schools to take a mandatory course of action in dealing with students who are found to be in possession of weapons.

The law requires the arrest and expulsion, for at least one year, of any students found in possession of a weapon on school property, in a school program, or while traveling to and from a school program, including time on public transportation.

The law defines a weapon to include, but not to be limited to, any knife, cutting instrument, cutting tool, firearm, shotgun, rifle and any other tool or implement capable of inflicting serious bodily injury. There is no requirement that the student use or try to use the weapon. Possession for self-protection is not a defense. Parents are encouraged not to send tools or supplies such as metal or pointed scissors to school with your children unless you receive a written request from the teacher.

The law requires that violations will become part of a student's permanent disciplinary record and will be available to any school in which the student may later enroll. Parents will be required to sign an affidavit prior to enrolling their child in school.

Note: Anything is considered a weapon if it is used to harm someone.



## **Arrests**

Students will be arrested for stealing, drug usage or distribution, weapon or anything that looks like a weapon (including but not limited to brass knuckles, ice picks, shanks, etc.) possession or distributing, loitering, rioting, acts of violence, graffiti, false fire alarms, assault on a staff member or student and any other unlawful events.

## **Police Arrest/Building Ban**

Parents and visitors to Strawberry Mansion High School Promise Academy are expected to be role models for their children and other students by conducting their behavior in a professional and appropriate manner. Any person who enters Strawberry Mansion High School Promise Academy and disrupts the normal business process of the school is subject to arrest for disorderly conduct, etc. and or being banned from further visits. Customer service is one of our utmost priorities. That being said, in order to provide the best quality service possible we expect that parents and visitors will remain professional at all times.

## **Bullying**

Bullying is defined as unwanted, aggressive behavior that involves a real or perceived power imbalance. The behavior is repeated or has the potential to be repeated, over time. Both kids who are bullied and who bully others may have serious, lasting problems. Bullying is a crime and will not be tolerated at Strawberry Mansion High School Promise Academy. All cases of bullying will be investigated thoroughly and parents will be notified. We have trained staff who are available mediate bullying incidents. Also note the School District of Philadelphia has a Bullying and Safety Hotline (215-400-SAFE (7233)) where incident can be reported.

## **Cyber Bullying**

### **Cyber bullying is a Crime**

If you're like most teenagers, you spend a lot of time on a cell phone or instant messenger chatting with friends and uploading photos, videos and music to websites. You may have online friends whom you've never met in person, with whom you play games and exchange messages. Teens' lives exist in a variety of places such as school hallways, part-time jobs and friend's houses. Now many teens also have lives on the Internet and bullying has followed teens online.

Online bullying, called cyber bullying, happens when teens use the Internet, cell phones, or other device to send or post text or images intended to hurt or

embarrass another person. Cyber bullying is a problem that affects almost half of all American teens. Whether you've been a victim of cyberbullying, know someone who has been cyber bullied, or have even cyber bullied yourself, there are steps you and your friends can take to stop cyber bullying and stay cyber-safe.

### How Are Teens Cyber bullied?

Being a victim of cyberbullying can be a common and painful experience. Some youth who cyberbully:

- Pretend they are other people online to trick others
- Spread lies and rumors about victims
- Trick people into revealing personal information
- Send or forward mean text messages
- Post pictures of victims without their consent

When teens were asked why they think others cyber bully, 81 percent said that cyber bullies think it's funny. Other teens believe that youth who cyberbully:

- Don't think it's a big deal
- Don't think about the consequences
- Are encouraged by friends
- Think everybody cyber bullies
- Think they won't get caught

### How Do Victims React?

Contrary to what cyber bullies may believe, cyber bullying is a big deal, and can cause a variety of reactions in teens. Some teens have reacted in positive ways to try to prevent cyber bullying by:

- Blocking communication with the cyber bully
- Deleting messages without reading them
- Talking to a friend about the bullying
- Reporting the problem to an Internet service provider or website moderator

Many youth experience a variety of emotions when they are cyber bullied. Youth who are cyber bullied report feeling angry, hurt, embarrassed, or scared. These emotions can cause victims to react in ways such as:

- Seeking revenge on the bully
- Avoiding friends and activities
- Cyber bullying back

Some teens feel threatened because they may not know who is cyber bullying them. Although cyber bullies may think they are anonymous, they can be

found. If you are cyber bullied or harassed and need help, save all communication with the cyber bully and talk to a parent, teacher, law enforcement officer, or other adult you trust.

### How Can I Prevent Cyber bullying?

Remember that the Internet is accessed by millions of people all over the world, not just your friends and family. While many Internet users are friendly, some may want to hurt you. Below are some ways to stay cyber-safe:

- Never post or share your personal information online (this includes your full name, address, telephone number, school name, parents' names, credit card number, or Social Security number) or your friends' personal information.
- Never share your Internet passwords with anyone, except your parents.
- Never meet anyone face-to-face whom you only know online.
- Talk to your parents about what you do online.

***Students may face disciplinary action for cyber bullying.***

## **Computing and Internet Acceptable Use Policy**

1. Purpose
  - a. The School District of Philadelphia is providing its employees and students ("users") with access to computing equipment, systems and local network functions such as School District e-mail and the Internet.
  - b. This access has a limited education purpose for students and is to facilitate employees' work productivity.
2. Access rights and privileges.
  - a. The School District has the right to place reasonable restrictions on the use of equipment, resources and material students and employee's access or post through the system. Students and employees are also expected to follow the rules set forth in the District's rules and regulations governing conduct, disciplinary code, and the law in their use of The District's equipment and network. This access has not been established as a public access service or a public forum. All access and rights are privileges granted by the District, and users should expect no privacy rights.
  - b. All District employees and students will have access to the Internet through The District's private network. Parents may specifically request that their children not be provided such access by notifying the District in writing.
  - c. No student will be given or have access to District-provided Internet e-mail.

- d. Students may be permitted to access an external Internet e-mail service or their personal email account for the purpose of legitimate instructional or school-based needs. This is a local decision.
  - e. Guests/contractors are not automatically eligible for a District email account. E-mail or network access accounts may be granted if directly sponsored by a District administrator.
3. Unacceptable Uses
- a. Users may not use the District's private network to access material that is profane or obscene (pornography of any kind), that advocates illegal acts, or that advocates violence or discrimination towards other people (hate literature).
  - b. Users may not post personal information on the Internet about themselves or other people. Personal contact information includes address, telephone, school address, work address, pictures or video bites, clips, etc.
  - c. Students may not agree to meet with someone they have met on the Internet without their parent's approval and participation.
  - d. Users may not attempt to gain unauthorized access to any other computer system. This includes attempting to log in through another person's account or access another person's files. These actions are illegal, even if only for the purposes of "browsing", "snooping", or "electronic discovery".
  - e. Users may not deliberately disrupt or harm hardware or systems, interfere with computer or network performance, interfere with another's ability to use equipment and systems, or destroy data.
  - f. Users may not use the District's private network to engage in illegal acts, such as arranging for a drug sale or the purchase of alcohol, engaging in criminal gang activity, threatening the safety of person, accessing or sharing unauthorized copyrighted music, movies, and other intellectual property, etc.
  - g. Users may not utilize peer-to-peer file-sharing applications or execute programs to facilitate the downloading or exchange of copyrighted or unauthorized music, movies, and other materials.
  - h. Users may not use the District's private network to solicit information with the intent of using such information to cause personal harm or bodily injury to another or others.
  - i. Users may not post information that could endanger an individual, cause personal damage or a danger of service disruption.
  - j. Users may not knowingly or recklessly post false or defamatory information about a person or organization.
  - k. Users may not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users.

- l. Users may not indirectly or directly make connections that create "backdoors" to the District, other organizations, community groups, etc. that allow unauthorized access to the District's network.
  - m. Users may not use obscene, profane, lewd, vulgar, rude, inflammatory, hateful, threatening, or disrespectful language.
  - n. Users may not engage in personal attacks, including prejudicial or discriminatory attacks.
  - o. Users may not harass another person. Harassment is persistently acting in a manner that distresses or annoys another person.
  - p. Users may not re-post a message that was sent to them privately without permission of the person who sent them the message.
  - q. Users may not forward or post chain letters or engage in "spamming". Spamming is sending an annoying or unnecessary message to a large number of people. Users will not install or reproduce unauthorized or unlicensed software on District resources.
  - r. Users may not plagiarize works that they find on the Internet or other resources.
  - s. Users may not use technology resources and Internet for private business activities or unreasonable personal use.
  - t. Users may not use the District's private network for political lobbying.
  - u. Students will not download files unless approved by their teacher.
4. System Security Obligations
- a. Users are responsible for the use of their individual access account(s) and should take all reasonable precautions to prevent others from being able to use their account(s), including coworkers, friends, or family. Under no conditions should a user provide his/her password to another person.
  - b. Attempts to log on to the District's private network or any other network as a system administrator is prohibited.
  - c. Any user identified as a security risk or having a history of violating this or any other Acceptable Use Policy may be denied access to the District's private network.
  - d. Users will avoid the inadvertent spread of computer viruses by following the School District virus protection procedures if they download software or share common file directory.
  - e. Users should immediately notify a teacher or system administrator of any possible security problem.
  - f. Students will promptly disclose to their teacher or other appropriate school employee any message received that is inappropriate.

5. Filtering
  - a. As required by law and in recognition of the need to establish a safe and appropriate computing environment, the District will use filtering technology to prohibit access, to the degree possible, to objectionable or unsuitable content that might otherwise be accessible via the Internet.
6. Due Process
  - a. The School District will cooperate fully with local, state, or federal officials in any investigation concerning or relating to any illegal activities conducted through The District's private network.
  - b. In the event there is an allegation that a student has violated the District's Acceptable Use Policy, the student will be provided with a written notice of the alleged violation and will be provided with notice and opportunity to be heard in the manner set forth in the Student Hearing Process Policy. Disciplinary actions may be taken.
  - c. Employee violations of the District Acceptable Use Policy will be handled in accord with law, School Board Policy or collective bargaining agreement(s), as applicable.
7. Administration
  - a. The Chief Information Officer has the responsibility and authority for the development, publication, implementation and ongoing administration and enforcement of the processes and techniques required to protect the Philadelphia School District's technology systems and services from unauthorized access, loss or misuse.
  - b. School principals have the responsibility to establish a plan to ensure adequate supervision of students. They are also responsible for interpreting and enforcing this policy at the local level.
  - c. Local management has the responsibility to interpret and enforce this policy.

## **Health Services**

The Health Office is located on the first floor near the office. A student will be admitted only with the proper pass completed and signed by the teacher. If the nurse is unavailable, emergencies will be handled by the main office. 911 will be called when needed by nurse or office staff.

The nurse's office is for accidents and illnesses occurring in or on the way to school, not for chronic conditions. In this case a student should see their family doctor or visit the hospital/clinic for treatment; the nurse can only serve as an

advisor. No matter how sick students may be, they should never take it upon themselves to leave school before going to the nurse or to the Main Office.

- A. Screenings:
  - 1. Height and weight measurements (8<sup>th</sup> graders).
  - 2. Audiometric (hearing); sweep and thresholds.
  - 3. Dental examinations
  - 4. Vision
- B. Medical Records Update:
  - 1. Health assessments on incoming students; documentation and history on 8<sup>th</sup> graders.
- C. Immunization:
  - 1. Maintain updated immunizations. Before a student is admitted to school, she must have the following immunizations: Measles, Rubella, Mumps, Hepatitis B, Diphtheria-Tetanus and Polio shots.
- D. Scoliosis Test:
  - 1. Examination for all 7<sup>th</sup> grade students
- E. First Aide:
  - 1. The nurse gives first aid treatment only in extreme emergencies
- F. Legal Limitations:
  - 1. The school nurse has certain legal limitations
    - 1. To administer first aid treatment for conditions that developed during school hours and on school premises.
    - 2. A student who becomes ill or injured after school hours and/or on the weekend is not to be sent to the health room. This is the responsibility of the parent or guardian.

Students should report to the Health Office for the following:

### Medicine

The nurse must be notified of any student who is required to take medication during school hours and will be responsible for the medication in question. Medication may be taken at school only upon the written request of the physician and parent with full instructions. The medication must be kept in the Health Office, and the student will report there to take it.

### Medical Problems

If you have a medical problem that requires special attention, such as a kidney, heart or sickle cell condition, ulcers, seizures, vision or hearing problem, please inform the nurse so that teachers can be notified.

# **High School Athletics – Eligibility Requirements**

The School District has joined the Pennsylvania Interscholastic Athletics Association (PIAA) and must adhere to all requirements set forth by the PIAA regarding academics, attendance, age, citizenship and behavior:

- Age-Students may not have reached their 19<sup>th</sup> birthday by June 30<sup>th</sup> immediately preceding the school year.
- Attendance
- Students must be enrolled in school and in full-time attendance there. Students are eligible only at the school at which they are enrolled.
- If students are absent from school during a semester for a total of 20 or more school days, they will lose eligibility until they have been in attendance for a total of 45 school days following their 20<sup>th</sup> day of absence.
- Consent of Parent or Guardian
  - Students are eligible only if there is on file with the principal of the school, before he/she begins practice, an official PIAA certificate signed by parent/caregiver consenting to participation in the particular sport involved.
- Pre-participation Physical Evaluation
  - Students are eligible only if they have participated in a pre-participation evaluation performed by a licensed physician of medicine or osteopathic medicine, a certified registered nurse practitioner, a school nurse practitioner, or a certified physician assistant before their first sports season's first practice day of that school year. Before each subsequent sports season's first practice day of that same school year, students must be re-evaluated or certifies that their condition is satisfactory before beginning to practice for the sport.
- Academic and Curricular Requirements
  - All students entering the 9<sup>th</sup> grade for the first time are eligible to participate in extracurricular activities until the end of the second report period. From the end of the second report period forward, the academic eligibility provisions for the students in grades 9 thru 12 apply.
  - A grade point average of 1.75, calculated as a mean for any subjects which meet four or more periods per week must be maintained. For students taking vocational education classes or labs, which meet for three periods a day, that laboratory or class cluster will be counted as three classes.
  - Probation may be granted by a principal or principal's designee to any student whose grade point average is between 1.5 and



1.74, or any student who has one failing grade. A student who petitions for probation beginning with the second report card period shall be considered for the probation tutoring.

- o Probation may be granted for one marking period provided that the student attends tutoring while on probation.
- o A student who passes ALL subjects shall be granted eligibility regardless of grade point average.
- o For students (grades 5 thru 8), the academic requirement is that any student who fails two or more subjects which meet five periods a week is ineligible for participation in sports or extracurricular activities.